

PUBLIC WORKS DEPARTMENT

2013 & 2014 Objectives

- Continue to pursue at State and Regional levels new revenue sources for the City's arterial street preservation.
- Participate in Regional Transportation Forums – SCATBD, RPEC, KCPEC, PSRC, PCTCC and RAMP on key projects.
- Complete the annual updates to the Six Year Transportation Improvement Plan.
- Complete updates to the transportation and utilities elements of the City Comprehensive Plan.
- Continue to advocate for Legislative authorization of a Street Maintenance Utility.
- Work with City Council committees to implement SMART (Specific, Measurable, Attainable, Relevant and Time-bound) goals.
- Continue to coordinate with adjacent water purveyors on potential future beneficial water supply options.
- Continue to work with new developments on funding options for key transportation improvements.
- Continue to work with IT to complete implementation of the City's CarteGraph Maintenance Management System and to improve real time system data collection for utilities & transportation infrastructure.
- Work with the City of Kent to complete the annexation/de-annexation of boundary ROW's for public safety and continuity of responsibility.
- Continue to apply for grants and loans to help fund projects programmed in the 6 year Transportation Improvement Plan.
- Work with the Finance Department to acquire planned utility bond revenue.
- Continue to work with other departments to promote economic development opportunities.
- Continue to work with Police and staff of other Cities to find better options to prevent street wire theft.

STREET DIVISION

2013 & 2014 Objectives

- Continue to maintain local streets in fair to good condition by crack sealing to increase the life of the street and postpone the need for overlays.
- Develop and implement a street sign inventory and minimum reflectivity level maintenance program.
- Develop and implement a standard program for tracking tree related issues in Right of Way (ROW).
- Refresh striping on public roads and continue to refresh thermoplastic pavement markings and legends as needed.
- Continue to support the implementation of the City's traffic calming program.
- Continue to update inventory of new street light systems.
- Continue implementing annual Pothole Patrol program pavement repairs.
- Complete Citywide repairs or replacement of damaged and worn street signs.
- Continue making guardrail repairs and other roadside safety improvements.
- Perform Citywide roadside vegetation management.

SPECIAL REVENUE FUNDS

Special revenue funds account for the proceeds of specific revenue sources whose expenditures are legally restricted.

- Fund 102 - Arterial Street Fund
- Fund 103 - Local Street Fund
- Fund 105 - Arterial Street Preservation Fund

2013 & 2014 Objectives

- Continue to fund Lakeland Hills and Community Circulator Shuttle programs.
- Implement the annual Save our Streets Program.
- Implement the annual Arterial Preservation Program.
- Continue the annual Bridge Maintenance Program.
- Implement the Citywide Arterial Bicycle and Safety Improvements Program.
- Implement the biennial Pedestrian Crossing Improvement Program.
- Complete various programmed preliminary studies.
- Complete construction on the following capital projects:
 - M Street SE Underpass Project
 - Auburn Way South Pedestrian Improvements (Dogwood to Fir)
 - Auburn Way South Corridor Improvements (Fir to Hemlock)
 - Auburn Way South (SR-164) Corridor Safety Improvements (Muckleshoot Plaza to Dogwood)
 - Lea Hill Safe Routes to Schools Improvements
 - Citywide Traffic Signal Safety Project
- Begin Design on the following capital projects:
 - 1) Auburn Way North & 1st Street NE Signal Improvements
 - 2) South 277th Street Widening Project (AWN to Green River Bridge)
 - 3) 124th Avenue SE Corridor Improvements
- Continue south 277th Project Wetland Mitigation Monitoring Program.

WATER UTILITY DIVISION

2013 & 2014 Objectives

- Utilize CarteGraph as a work order management system and continue to develop Standard Operating Procedures (SOP) for updating databases in CarteGraph and Geographic Information Systems (GIS) and Springbrook.
- Complete construction of the Well 1 Improvements project.
- Complete construction of SCADA Upgrades project.
- Complete construction of the Academy Booster Pump Station project.
- Complete design and construction of the Valley AC Main Replacement project.
- Complete design and construction of the Well 4 Power and Chlorination project.
- Complete design and construction of the Green River Pump Station Emergency Power project.
- Complete design and construction of the Well 7 Emergency Power project.
- Complete design and construction the Lakeland Hills Reservoir 5 improvements.
- Complete the Facilities Evaluation Study.
- Complete the Water Utility Meter & Billing System Improvements study and initiate construction of improvements.
- Continue to upgrade the asset management databases through records evaluation and field investigation.
- Continue to replace undersized pipes for fire flow improvements and pipes in poor condition in conjunction with transportation and utility projects.

- Prepare for new water quality requirements.
- Continue to review properties with the Finance and Innovation and Technology (IT) departments to assure each developed property connected to the water system is billed for water and that the status of use is accurately reflected as the occupancy status changes to address issues such as foreclosure, fire, meth house, etc.
- Prepare in 2013 a comprehensive cost-of-service study to evaluate the need, if any, for changes to the City's water rate structure.

SANITARY SEWER UTILITY DIVISION

2013 & 2014 Objectives

- Add backup power to four additional pump stations.
- Continue to upgrade the asset management databases through records evaluation and field investigation.
- Complete a manhole ring and cover replacement project.
- Complete a new biennial repair and replacement project.
- Upgrade the wet wells at several sewer pump stations to enable more effective access and maintenance.
- Decommission the 'D' street pump station.
- Review all City properties with Finance and the IT department to assure each developed property connected to the system has a sewer billing in Springbrook.
- Enhance utility business practices and policies to insure consistent revenue collection for the sewer utility.
- Engage in regular preventive maintenance activities.

STORM DRAINAGE UTILITY DIVISION

2013 & 2014 Objectives

- Review and revise City code to require Low Impact Development (LID) techniques as mandated by the NPDES Permit.
- Reduce flooding at the BNRR underpass by completing Phase 2 of the AWS conveyance improvement.
- Replace and/or install new storm drainage conveyance improvements in conjunction with the Arterial Street and Local Street Improvement projects.
- Improve utility records and system maps by performing records evaluation and field investigations.
- Improve system performance by continuing the City wide ditch maintenance program and a storm video pipe assessment program.
- Reduce flooding at the Auburn Municipal Airport and surrounding areas by completing Phase 1 of the 30th Street NE Area Flooding Project.
- Determine sources of fecal coliform contamination in the Mill Pond/Lakeland Hills basin by completing storm water monitoring as required by the Puyallup River Watershed Fecal Coliform Total Maximum Daily Load (TMDL).
- Update the Comprehensive Storm water Drainage Plan to comply with state law.
- Provide ongoing spill response and detection of illicit storm system connections and discharges as required by the NPDES permit.
- Complete the Mill Creek Basin Plan and establish reduced flow control requirements in downtown areas of the City.

EQUIPMENT RENTAL DIVISION

2012 & 2013 Objectives

- Continue to improve fleet fuel economy.
- Look for ways to extend vehicle life above industry standard.
- Look at innovative and emerging technologies in fleet operations to reduce Citywide fleet costs.
- Continue to investigate alternative fuel options for efficient use in the fleet.
- Continue developing an overall level of service / customer service plan for Equipment Rental and Central Stores.

FACILITIES DIVISION

2013 & 2014 Objectives

- Replace roof at the M&O building.
- Continue energy conservation efforts.
- Replace carpet at the Senior Center.
- Replace carpet at the Justice Center.
- Efficiently and effectively complete all project management activities resulting in successful construction, within budget and on time.
- Phase 2 of the City Hall Remodel.
- Construction of the Community Center.
- Decommission of well at 4910 "A" Street.

EMERGENCY MANAGEMENT

2013 & 2014 Objectives

- Provide targeted disaster preparedness information to 7,000 Auburn residents, ten percent of all licensed businesses, and all private care facilities each year.
- Conduct a complete update to the Comprehensive Emergency Management Plan.
- Conduct basic Emergency Operation Center (EOC) training for all City Staff identified as EOC personnel.
- Continue Community Emergency Response Team training for citizen volunteers.
- Identify new sources of grant funding in order to maintain current Division programs.
- Design and implement a Building Inspection Support Team and an EOC Support Team to be utilized as needed, including appropriate training and credentialing.
- Facilitate the Division's seventh and eighth annual Disaster Fair.
- Partner with the Auburn Valley Humane Society to offer pet preparedness information to the public, as well as pet sheltering during and after disaster events.